

**CLEON TOWNSHIP BOARD MEETING  
DATE MARCH 9, 2022**

**CALL TO ORDER:** Supervisor, Dave Myers called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Board Members present: Dave Myers-Supervisor, Linda Cudney - Treasurer, Gary Porter-Trustee, Amy Herrst-Clerk, Abraham Canfield-Trustee

**GUESTS and /or VISITORS:**

**PUBLIC COMMENT:**

**SET / AMEND THE AGENDA:** **Motion** by Linda Cudney, **seconded** by Gary Porter to Set/Amend the Agenda. AIF

**APPROVAL OF MINUTES:**

Feb 9th, 2022 Board Meeting minutes: **Motion** by Linda Cudney, **seconded** by Abe Canfield, to accept the meeting minutes. **AIF**

**TREASURERS REPORT:**

We received LCSA payments, 1 land use permit fee, State Revenue Sharing, and interest. **Motion** by Gary Porter, **seconded** by Abe Canfield to approve treasurer's report. AIF

**BUDGET AMENDMENT/PAYMENT OF BILLS:**

Payment of bills: **Motion** by Gary Porter, **seconded** by Abe Canfield to accept the Payment of bills AIF.

**BOARD MEMBER REPORTS:**

**A. TRUSTEES**

**Gary Porter:** Frost laws are now in place. Thompsonville is getting a Dollar General.

**Abe Canfield:** Nothing to report

**B. TREASURER:** Contacted Republic Waste and set up the Clean-up Day for 6/4/22.

Linda balanced the tax acct with the county. SMARTrails meets tomorrow for phase II Strategic Plan. Linda will find out what the tax collected totals will be. Lindstrom's bought the Odd Fellows building in Thompsonville to implement a child care facility. Still waiting to hear the update from the tax allocation committee meeting. Linda will be on vacation next March 12<sup>th</sup> -22<sup>nd</sup>

**C. CLERK:** Amy will be on vacation the week of March 28<sup>th</sup>. We received a fire payment on a dismissed case today for \$150, Nancy Cassie. I set up a payment plan with Karyl Wiseman to pay off \$450 at \$50 per month for 9 months, he will pay at the end of each month. On record we had an adding error with the pay schedule for Clerk and Treasurer and thus paying out more monthly than should have. It was corrected by paying out the

remaining money budgeted for salary this last month of the fiscal year. The election date deadline for the ballot proposal is May 11.

**D. SUPERVISOR:** Dave will be on vacation tomorrow until next week. Dave has resigned as planning commission member for the village.

**E. ZONING:** Barb was not in attendance but Todd noted that there was 1 building permit completed and 1 sent out.

**F: PLANNING:** See attached meeting minutes. Read through of the draft for marijuana ordinance. Next month an official draft will be ready to go to council.

**G: FIRE DEPARTMENT:** Revenue sharing grant applications due soon. Mark would like to apply with 3 categories: Imhoff Rd work, PPE and TBD. **Motion** by Amy Herrst, **seconded** by Abe Canfield to allow for either the supervisor, clerk or treasurer to sign the application when finished to make the deadline. AIF Linda will contact Ron Brown to find out the updated cost proposal for Imhoff Dr. Mark would like to recommend to the board that we bring on Mike Nieuwenhuis to fire department under a probationary term of 180 days. **Motion** by Linda Cudney, **seconded** by Abe Canfield to allow Mike Nieuwenhuis back on the fire roster for the probationary period of 180 days. **Roll Call Ayes 4 Nays 1.** FFA will consider bringing Stronach back in if dues and some back dues are paid. FFA will help facilitate grants for new SCBA packs at the county level. A grant writer will be needed.

**H: MRCM:** Spring work is starting. Boom arms are out, remaining trees are being removed before migratory bats come back. Potholes being filled. Culverts being worked on. Sanding roads and weight restrictions now in place. New Holland got the bid for a new boom arm tractor/mower. Approved funding to remove culverts on Kurick rd and to replace with a bridge. State bridge bundling money is being used for other bridges in the county that need repair. Round about starts mid-July -Oct.

#### **UNFINISHED BUSINESS:**

- 1. Board Member Action Plan Items:** All Complete except for Dave's but the posts may not be necessary since spring is near.
- 2. Cannabis Ordinance Review:** MRA is now the CRA to include all cannabis. Next informational meeting will have a lawyer on zoom open to take any questions. Linda will notify Barb to attend this to make use of the free legal advice. Todd and Dave will also plan on attending.
- 3. Township Hall Plans:** Linda spoke with USDA, Bond council and Corrina. We need some idea of pricing. Per Mark, 50% of design needs to be done to get a budget, 75% needs to be done to bid out. **Motion** by Linda Cudney, **seconded** by Amy Herrst to hire Fred Campbell/JML Design to be out lead architect on the new hall plans. **Roll Call Ayes 5 Nays 0** Fred joined the meeting via phone and was told we are officially bringing him on. He will get us a contract with time/material not to exceed \$10,000. As of now all expenses will be paid on this project from the general fund and then reimbursed by the fire dept as needed. **Motion** by Gary Porter, **seconded** by Abe Canfield to enter a contract with Fred Campbell/JML Design for budgeting purposes of new construction for the township offices, meeting room and fire station. Cost basis to be time and materials at standard rates not to exceed \$10,000. **Roll Call Ayes 5 Nays 0.** **Motion** by Abe Canfield, **seconded** by Amy Herrst to make Mark Griner the Cleon Twp agent to negotiate with Consumers Energy on the project. **Roll Call**

**Ayes 5 Nays 0.** Dave will reach out to Jim Russel to possibly get bids on the timber. Linda will set up a timeline for all involved parties to expect 3<sup>rd</sup> week in April to be the preliminary deadline to meet and finalize numbers.

4. *Village Clerk in township offices not addressed at this time.*

**NEW BUSINESS:** *See attached*

1. **Adoption of the FY 2022-2023 budget and Resolution #03092022**
2. **Adoption of Salary resolutions for the Supervisor, Clerk and Treasurer**
3. **Meeting Dates for Township Board and Planning Commission established.**
4. **Adoption of resolution to utilize financial institutions and invest public funds.**
5. **Motion** by Gary Porter, **seconded** by Linda Cudney to make budget adjustments by current fiscal year end. **Roll Call Ayes 5 Nays 0.**

**CORRESPONDENCE:** *See attached*

**PUBLIC COMMENTS:** Todd Humphrey addressed the growing issue on Read Rd. We need to get in there some way and start doing something to protect the community. Linda will contact Sheriff Gutowski to see if a police report can be means to start a township investigation by the junk administrator on blight and expired plates and tags.

**BOARD MEMBER COMMENTS:**

**ADJOURNMENT:** Motion by Gary Porter, **seconded** by Abe Canfield AIF  
**TIME: 8:50 PM**

Next Board Meeting scheduled for April 13th, 2022 at 7 PM  
Amy Herrst -Cleon Township Clerk

**BOARD MEMBER ACTION PLAN:**

**Dave:** Will help entrance fixes with Mark.

Will contact Jim Russel about the timber on the township property.

**Amy:** Will adjust the budget before fiscal year end.

**Linda:** Will follow up on the tax allocation situation.

Will report next month on the taxes collected that the township will be able to use.

Will contact Ron Brown and Sons to update the proposal for Imhoff Dr.

Will inform Barb of the Informational meeting at the Legion on March 23<sup>rd</sup>.

Will set a timeline for those involved with the hall plans.

Will talk with the Sheriff about a possible report from Read Rd.

**Amy & Linda:** Will tour the Kaleva Community Center