

CLEON TOWNSHIP BOARD MEETING
DATE September 17, 2025

CALL TO ORDER: Supervisor, Joe Carpenter called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Joe Carpenter-Supervisor, Amy Herrst-Clerk, Linda Cudney -Treasurer **Absent:** Abe Canfield-Trustee, Todd Humphrey-Trustee

GUESTS and /or VISITORS: Jim Franke, Bob Hawkins,

Fred Campbell- *See attached update review.* We need to contact our CPA to see if they can meet with the township, Fred, Jamie, and USDA to figure out the financial portion of the project. The supervisor needs to reach out to the state level Bureau of Construction Codes and find out what can be done to move this public service building into completion.

Dave Myers-Community Park Plan: Confirmation the township interest in the park project moving forward is that the board gives our blessing to allow the village to take over the park planning for the future of this area as of now. The Legion may be able to donate their property to the village to accommodate a future park plan.

PUBLIC COMMENT:

SET / AMEND THE AGENDA: Motion by Linda Cudney, **seconded by** Joe Carpenter to set the agenda. AIF

CONSENT AGENDA: Motion by Linda Cudney, **seconded by** Amy Herrst to approve the Consent Agenda with budget amendment. AIF

Motion by Amy Herrst, **seconded by** Joe Carpenter to approve the budget amendment of 12,200 into parks fund. A donation made will balance this. **Roll Call: All ayes, zero nays.** Motion passed.

APPROVAL OF MINUTES:

August 20, 2025 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS: *See attached for bills; See above for budget amendment.*

BOARD MEMBER REPORTS:

A. TRUSTEES

Todd Humphrey: Absent

Abe Canfield: Absent

B. TREASURER: Requests the use of the hall on Sept 22 at 6pm for a co museum meeting. Audit completed and in the finalization process. Feed America Food Truck will be in Copemish Fri Sept 19 at 11am. Betsie Valley Trail from Thompsonville to Copemish has begun construction. This is set to be completed by snow season. Red Cross visited on 9/5/25 and did a walkthrough of the new facility. When we move into it, we will need to complete the paperwork necessary to be emergency evacuation center.

C. CLERK: We need to address the charges the fire dept has turned in for Copemish Heritage Days. This is not a township event and cannot be paid with township funds. The Heritage Days Committee was under the assumption this was done on a volunteer basis. This was not the case. Moving forward for next year we will need to confirm the presence of our township fire dept. as strictly volunteer time. Mark will take care of the accrued costs personally at this time. We received new fuel cards as the current ones will be expiring soon. The video recorded ballot box will need to be installed at the new building site ASAP to comply with the BOE law.

D. SUPERVISOR: no report

E. ZONING: no report

F: PLANNING: Next meeting Oct 1st 2025

G: MRCM: no report

H: FIRE DEPARTMENT: *See attached report next month with corrected date for September.* Revenue Sharing Applications were due by Sept 15th. Mark asked for the similar things he did last round. SCBA's, fire safety gear, building upgrades. Fischer LP will work with the Cleon Fire to have a near future training on site of its Copemish propane tank to train on how to deal with a fire in that specific location/type. The E-1 Engine is still in need of more repairs before it can be completely switched over. This should be done soon. Robert Conrad pending a background check will be joining the fire roster with a 90-day probationary period. He is also on the Thompsonville Fire dept **Motion**, Linda Cudney, 2nd Joe Carpenter. **AIF**

UNFINISHED BUSINESS:

1. **Board Member Action Plan Items:** all action plan items completed or in process of completion.
2. **Township Hall Plans:** *See Fred's update attached.*

NEW BUSINESS:

CORRESPONDENCE: *See attached*

BOARD MEMBER COMMENTS: **Joe:** Fish Fry Friday September 19 from 5-7 at the Legion.

PUBLIC COMMENTS:

ADJOURNMENT: Motion by Amy Herrst, supported by Joe Carpenter AIF
TIME: 8:27 PM

Next Board Meeting scheduled for October 15, 2025 at 7 PM
Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Joe: Will reach out to the state level Bureau of Construction Codes and find out what can be done to move this public service building into completion.

Will communicate with Fred Campbell/Jamie Milarch about the status of the new construction and the completion date.

Amy: Will schedule the fire policy meeting once we get into our new facility.

Linda: Will be the liaison between USDA and the township board.

Mark(fire): Will schedule a meeting with Brad Kluczynski for an asset management evaluation when he is able to meet including Linda Cudney as well.

Will work on completing the switch over to the updated fire engine so it can be certified and in working order by end of September.

Dave(fire): Will continue to work with mechanics to complete the necessary fixes on our trucks.