

**CLEON TOWNSHIP BOARD MEETING
DATE FEBRUARY 12, 2025**

CALL TO ORDER: Supervisor, Joe Carpenter called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Joe Carpenter-Supervisor, Amy Herrst-Clerk, Linda Cudney -Treasurer, Todd Humphrey-Trustee, Abe Canfield-Trustee

GUESTS and /or VISITORS: Evelyn Hawkins

PUBLIC COMMENT: None

SET / AMEND THE AGENDA: Motion by Todd Humphrey, supported by Abe Canfield to set the agenda. AIF

CONSENT AGENDA: Motion by Tod Humphrey, **seconded** by Abe Canfield to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

Jan 8, 2025 Board meeting minutes

TREASURERS REPORT: *See attached*, Note the cemetery CD for perpetual care was moved to a savings account to gain a higher interest rate.

BUDGET AMENDMENT/PAYMENT OF BILLS: *See attached for Bills*

BOARD MEMBER REPORTS:

A. TRUSTEES

Todd Humphrey: Nothing to report

Abe Canfield: Assisted with an emergency fix of the furnace that ran the fire side and the main hall. It was due to a faulty secondary regulator going into the building. That has since been replaced by Blarney Castle. Also replaced a valve in the fire side furnace that was not working correctly. Abe would be happy to be our new heating and cooling service technician moving forward. **Motion** by Linda Cudney, **seconded** by Amy Herrst to approve Canfield Heating and Cooling to be our new technician. AIF

B. TREASURER: Clean-up Day is scheduled for June 7th. We have secured 4 roll offs at \$25 each and then \$77.3 per ton when picked up. We received swamp tax from the county. We have 3533 acres and amount received was \$9046.66. Mark Nettleton our bond attorney was contacted about the prevailing wage issue with USDA and the grant. He will

investigate all the documents and let us know exactly what was included in the agreements signed.

C. CLERK: After looking deep into the numbers and amounts of propane we have gone through this season we are currently heating both buildings and have spent roughly \$5691.69 as of date. Our budgeted amount is \$8000. Looking at last years totals we are not too far from those numbers. Just wanted the board to be aware. Acentek is asking for a letter of support to help them get a grant to expand the fiber to surrounding areas in our township and neighboring ones. **Motion** by Linda Cudney, **seconded** by Joe Carpenter to consent the board writing a letter of support to Acentek. AIF The HHW contract was received and they are asking for \$478.35 for the HHW cleanup this year. With board consent will sign the contracts and pay the fee after the beginning of the fiscal year. We also received an interlocal recycling agreement from Springdale Township to use our recycle bins. With the board consent the supervisor will sign and we will approve the agreement. Fire question about the possible mix up of road names on call 24-01477 Wildland fire on 4/26/24. Mallison Rd. was listed but with further investigation we think the actual location is Mallard Rd. Dave confirmed this as correct. Amy will change the details and try to reconcile the invoice.

D. SUPERVISOR: Would like to investigate getting a few AED machines for the new building and updating the pads on the ones the fire department has currently. Also, a possible CPR/AED training for the community would be very beneficial. Dave will check with Patty to see if she can set that up for us or get us some details. We may possibly be able to offer the purchase of AED to community at this time as well.

E. ZONING: Nothing to report

F: PLANNING: Feb 5 meeting, appointed Jeff Stanton as chair. Terri Milarch will stay on as secretary. Jeff will talk to local townships about possible application templates we could use. A few revisions per the attorney are need on the marijuana ordinance, then public hearing will commence. Also, an update to the Master Plan is going to start. The discussion of Twisted Trails was brought forward and next meeting they will review all the paperwork and permits from beginning to have available for the new potential buyers. Benzie Schools, who lease land to Twisted Trails would like to find out if they can stop paying taxes on the land if it is no longer included in the lease agreement. The potential buyer, who currently owns other parks similar, is looking to purchase the park and offer a more family friendly atmosphere.

G: MRCM: They are down a few trucks because of staff shortage. They placed a 650 ton salt order for both the state and county rds. Tree cleanups, patching potholes, and bank pushbacks are happening now. Lefew bridge update is that Trout Unlimited has funding to move forward to complete the new bridge. Currently they are working on a very similar project at Clay Bank Creek bridge in Norman Twp.

H: FIRE DEPARTMENT: *See attached report*

Mason Pfister would like to join the fire department as a Cadet Explorer until he is 18. He is 16 years old currently. **Motion** by Amy Herrst, **seconded** by Joe Carpenter to approve Mason Pfister as a Cadet Explorer. Linda will inform the insurance company. Revenue

Sharing Grant applications are due March 14th. Springdale has agreed to the \$30,000 contract with Cleon and terms will be presented for 3 years. Burn permits are regulated by the DNR via the website daily. Burning can be done with anything that is natural but no other refuse is permitted.

UNFINISHED BUSINESS:

- 1. Board Member Action Plan Items:** all action plan items completed or in process of completion.
- 2. Township Hall Plans:** Mark has informed us that the Consumers work should be completed by weeks end and that Acentek has been connected.
Linda and Amy presented the financials for what the township has spent so far that was not part of the loan or included in the construction bid. With change orders, professional fees, supplies, materials, and other items being funded separately from the original bid we are close to \$200,000 out of pocket at this time. The board would like to propose a moratorium on spending for any other new costs associated with the new building until we can determine the prevailing wage/grant issue (Davis-Bacon Act) and any other change orders required to complete the project. **Motion** by Todd Humphrey, **seconded** by Abe Canfield to approve a moratorium on spending on the new hall/fire construction project as of today. **Roll Call Vote:** 5 Ayes, 0 Nays. Any additional spending will need to be approved by the board at our future meetings on case-by-case instances. Joe Carpenter will consult with Jamie Milarch and Fred Campbell weekly to give us updates at the board meetings as to what the status is on the construction and its eventual completion deadline.
- 3. Proposed Township Park Project:** Dave Myers has informed us that the second try at revenue sharing grant to cover the park survey was denied. He would like to move forward with his own financials to get the survey completed. **Motion** by Amy Herrst, **seconded** by Abe Canfield to approve the creation of a Community Park Committee, chaired by Dave Myers. AIF. Community members that have volunteered to be on the committee are also Jan Myers, Donnie Kelley who represent the Village of Copemish. Amy Herrst would like to be the Cleon Township board representative on the committee. Also, any other board members or township officials interested would be greatly appreciated as well as any community members who may be interested.

NEW BUSINESS:

- 1. Approval of payment for new hall project:** none currently.
- 2. County Contractual Service Agreement & SET Summer Collection:** **Motion** by Linda Cudney, **seconded** by Joe Carpenter to approve County Contractual Service Agreement & SET Summer Collection. **Roll Call Vote:** 4 Ayes, 1 Nay.
- 3. Reappointment of Pat Fischer to the Betsie Valley Library Board:** **Motion** by Todd Humphrey, **seconded** by Abe Canfield to approve the reappointment of Pat Fischer to the BVL board. Amy will send a letter of the appointment.

CORRESPONDENCE: *See Attached*

BOARD MEMBER COMMENTS: **Abe:** What exactly is considered a land division?

PUBLIC COMMENTS:

ADJOURNMENT: Motion by Amy Herrst, supported by Todd Humphrey AIF
TIME: 8:10 PM

Next Board Meeting scheduled for March 12, 2025 at 7 PM

Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Joe: Will communicate weekly with Jamie Milarch and Fred Campbell about the status of the new construction. He will report back to the board at regular meetings.

Will follow-up with Patty and Mark about the AED/CPR training and possible purchase.

Amy: Will schedule the fire policy meeting for some time in March.

Will Send a letter to the BVL board about Pat Fischer.

Will send Acentek a letter of support on the board's behalf.

Linda: Will continue to be the liaison for the new Fire Station/ Township offices.

Will schedule a meeting with Brad Kluczynski for an asset management evaluation.

Will inform Paul Olson of the addition of Mason Pfister as Cadet Explorer with the Fire Dept.