

**CLEON TOWNSHIP BOARD MEETING
DATE FEBRUARY 14, 2024**

CALL TO ORDER: Supervisor, Dave Myers called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Dave Myers-Supervisor, Linda Cudney - Treasurer, Amy Herrst-Clerk, Gary Porter-Trustee. Excused Absent: Abraham Canfield-Trustee

GUESTS and /or VISITORS: **Fred Campbell:** *See under new business,*
Timothy Figura-Mika Meyers: A bit of background, I have been practicing law in Northern Michigan since 2015. Prior to joining Mika Meyers in 2023 I worked with my dad, Richard Figura, at our Empire office in Leelanau County. In that practice, I represented numerous townships and villages in Leelanau and Benzie Counties. After my dad's retirement, I took an opportunity to join Mika Meyers, and I have been lucky to have my municipal clients follow me here. I am now primarily working out of the Mika Meyers Manistee office, and I still work in Empire on Fridays. I also live in GT County and drive through Cleon township daily.

Scott Mead-Feed Your Soul Food Pantry: Just wanted to update us on the status of the group. They are now a 501-c3 and still actively looking for a location.

PUBLIC COMMENT:

SET / AMEND THE AGENDA:

Motion by Gary Porter, **seconded** by Linda Cudney to Set/Amend the Agenda. AIF

CONSENT AGENDA: **Motion** by Gary Porter, **seconded** by Linda Cudney to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

December 13, 2023 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS:

Amendments- Cemetery Fund: take \$500 out of 209-890 Contingency and move \$300 to 338-801 Contractual Services and \$200 to 338-920 Electric.

Motion by Linda Cudney, **seconded** by Gary Porter to Amend the Cemetery Budget with above adjustments. **Roll Call: 5 Ayes, 0 Nays.**

Fire Fund: take \$5000 out of 206-338 Building and Grounds and move to 206-336 Fire Truck Expenses. Also take \$2000 out of 206-890 Contingency and move it to 700-726 Fire wages.

Motion by Gary Porter, **seconded** by Linda Cudney to Amend the Fire Budget with above adjustments. **Roll Call: 5 Ayes, 0 Nays.**

BOARD MEMBER REPORTS:

A. TRUSTEES

Gary Porter: No Report

Abe Canfield: No Report

B. TREASURER: I contacted Paul Olson about Issac Pfister and his ability to be paid as an employee on a part time basis. He responded that he could in fact do this. Also, we have a volunteer from the church group on Saturdays that wants to volunteer to paint our hall and that would be allowed. For insurance of the new building Linda needs to get him the cost and he will get us a quote of how much insurance will be. The new IRS rate for milage is .67 and will go into effect on April 1st. We had a request to move the tanker in the parking lot for more parking. Linda would like board permission to get a Sam' Club membership to order office supplies. Linda completed the MI CLASS survey. Assessment change notices will be going out soon.

C. CLERK: Election commission meeting has approved Sheryl Briggs (R) to be added to the list of election inspectors. Amy would like to ask the board to dismiss Peter Panzegrau's fire charge for lift assist. **Motion** by Gary Porter, **seconded** by Amy Herrst to dismiss fire charges.

D. SUPERVISOR: Flag and light at cemetery need to be replaced due to the weather destroying them. The tax allocation board declined Dave's request to be on the board. BOR is March 5th for the organizational meeting, then 11th and 13th for poverty and veterans' exemptions. Village news is that Elaine Gibbs is resigning as clerk. Christina Jones will be replacing her.

E. ZONING: No permits

F: PLANNING: *see attached minutes*

G: MRCM: *see attached minutes*

H: FIRE DEPARTMENT: *See attached report*

Revenue sharing grant requests will be as follows: Priority #1 \$7,000 for a John Deer Gator/UTV, #2 \$5,000 for Rapid air piping system in the new fire hall, #3 \$10,000 for furnishings for the new fire hall. The Manistee FFA is in support of these asks as well.

Motion by Amy Herrst, **seconded** by Gary Porter to purchase the Gator with Fire funds if the grant request does not go through. **Roll Call: 4 Ayes, 0 Nays**

UNFINISHED BUSINESS:

- 1. Board Member Action Plan Items:** all action plan items completed.
- 2. Cannabis Ordinance Review:** still awaiting final approval from new lawyer now.

3. **Township Hall Plans:** *See under New Business*
4. **Township Park Project:** Mark and Dave are applying for revenue sharing grant for the \$11,000 needed to get the engineer quote given for the park plan. **Motion** by Gary Porter, **seconded** by Linda Cudney to ask Revenue Sharing for the grant funds to help the new park.

NEW BUSINESS:

1. **Approval of payment for new hall project:** Fred Campbell addressed the board with the request to pay app #4. **Motion** by Linda Cudney, **seconded** by Gary Porter to approve pay app #4 draw request for \$153,092.50 from USDA. The disbursement would be to Milarch Inc. **Roll Call: 4 Ayes, 0 Nays.** Fred wanted the board to be aware he has fixed the situation with USDA not matching and should be correct from here on out.
2. **Manistee Tax Maps and Assessment & Contractual Services Payment 2023.** **Motion** by Linda Cudney, **seconded** by Dave Myers for the payment of the Manistee Tax Maps and Assessment & Contractual Services 2023. **Roll Call Vote: 3 Ayes, 1 Nays.**
3. **Cemetery Mapping Approval:** *see quote attached for \$8180* **Motion** by Linda Cudney, **seconded** by Gary Porter to approve the quote for the cemetery mapping and digitalization of records by Lazarus Cemetery Mapping Incorporated. **Roll Call: 4 Ayes, 0 Nays**

CORRESPONDENCE:

See Attached

BOARD MEMBER COMMENTS: **Linda:** Question about the gravel pit and the reclamation bond monies? **Dave:** The UW Food truck serviced 378 homes, 1046 ppl, 323 kids, 254 seniors and 46 veterans at its last visit to Copemish.

PUBLIC COMMENTS: Do we have a DTE natural gas update? What is the UW Feeding America Food Truck's schedule of locations?

ADJOURNMENT: **Motion** by Gary Porter, **seconded** by Abe Canfield **AIF**

TIME: 8:21 PM

Public Hearing for the Proposed 2024-2025 Budgets March 13 6:45PM
Next Board Meeting scheduled for March 13th, 2024 at 7 PM
Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Dave: Will present the Revenue Sharing application with Mark for the fire and the new park.

Will fix the flag and light at the cemetery.

Amy: Get contacts updated for the new attorney.

Linda: Will continue to be the liaison between USDA and architect for the new Fire Station/
Township offices.

Will get Paul Olson the cost of the new building for an insurance quote.

Will sign up for a Sam's Club Membership.

DRAFT