

**CLEON TOWNSHIP BOARD MEETING**  
**DATE December 17, 2025**

**CALL TO ORDER:** Supervisor, Joe Carpenter called the meeting to order at 7:00 p.m. at the Cleon Township Hall.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Board Members present: Joe Carpenter-Supervisor, Amy Herrst-Clerk, Linda Cudney -Treasurer, Abe Canfield-Trustee, Todd Humphrey-Trustee

**GUESTS and /or VISITORS:** **Dave Myers**-The Village is sponsoring a fireworks display on NYE at 8pm @ Pickle Hill. **Jim Franke**-Thompsonville EMS

**PUBLIC COMMENT:**

**SET / AMEND THE AGENDA:** Motion by Todd Humphrey, seconded by Abe Canfield to set the agenda. AIF

**CONSENT AGENDA:** Motion by Todd Humphrey, seconded by Abe Canfield to approve the Consent Agenda. AIF

**APPROVAL OF MINUTES** from November 17, 2025 Board meeting

**TREASURERS REPORT** *See attached*

**BUDGET AMENDMENT/PAYMENT OF BILLS** *See attached*

**BOARD MEMBER REPORTS:**

**A. TRUSTEES**

**Todd Humphrey:** Nothing to present

**Abe Canfield:** Nothing to present

**B. TREASURER:** Flags have been removed from the cemetery. Copemish Post office will change its hours to 12:30-430pm M-F and 8-10 Sat. This is combined with Thompsonville post office hours. Cleon township offices will be closed Dec 25-30. It will be open for office hours on the 31<sup>st</sup> 10-5pm. Linda will be on vacation from Dec 18-Jan 8<sup>th</sup>. The trail from Thompsonville to Copemish is complete. As well as the bridge that crosses Plagnany Rd. Pictures were shown how beautiful the new bridge is.

**C. CLERK:** The Consumers Energy bill for December came for the new building that we are not currently occupying and the increase from \$108.96 in November to \$457.46 was a very large increase. The board should be made aware of this and will need to plan the budget accordingly. Mark mentioned that the cost increase was partly due to the heated coils surrounding the building to melt the snow. Clarification as to policy payment for fire calls is needed. Mark stated that the firefighters who respond to a call should get paid from the time the dispatch was declared to the time clean-up was finished. If someone

leaves early from the run it should be noted what time they left and pay will be adjusted for that individual. A signature is required by each person on the run to verify the time they were on scene.

**D. SUPERVISOR:** Update from Fred Campbell: Westshore came in and installed/wired 1 of the 3 fans needed. Mark will be able to finish up the last two. The electrical inspection should be taking place next week. Fred should have a final change order for the township board to approve by Friday. Plumbing inspection still needs to be completed as Westshore calls for the inspection. Fred will be on site for this and will contact the Health Department if needed at that time. After all of that is complete a final inspection is done then USDA will come to inspect. Windows have been cleaned.

BOR has 3 applicants. 2 were awarded in full and 1 at 25%. Minutes from the BOR on Dec 9<sup>th</sup> meeting will be available with next month's minutes.

Milarch's has agreed to keep our estimated cost for snow removal that was bid in 2024.

**E. ZONING:** Nothing to report

**F: PLANNING:** Dec meeting Canceled. Next meeting Jan 7th 2026

**G: MCRC:** No minutes to report. The MCRC manager Brad Kluczynski has been asked to resign by their board.

**H: FIRE DEPARTMENT:** *See attached report.* **Motion** by Todd Humphrey, **seconded by** Abe Canfield to approve the rental of Mark Griner's snowmobile for \$1 for 2025-2026 season. Annual Fire Training/Holiday Dinner was Dec 12 at 6:30. 16 people came to the dinner.

**Jim Franke**-Attended the EMS meeting with the Manistee 911 and MMR directors to discuss the best way to dispatch Thompsonville EMS to our area. MED Control proceeds to control the decisions what can be dispatched. Jim presented Cleon board with a agreement to allow Thompsonville EMS to be dispatched for BLS. The agreement was signed with motion. **Motion** by Todd Humphrey, **seconded by** Abe Canfield to accept the EMS agreement. Roll Call 5 Aye's 0 Nay's, Motion Passed.

The clerk informed the board a fire invoice to Peter Panzegrau needs to be addressed as he recently was deceased. At the fire chief's recommendation, the board has moved to dismiss the charges. **Motion** by Todd Humphrey, **seconded by** Amy Herrst to dismiss the charges. AIF

#### **UNFINISHED BUSINESS:**

1. **Board Member Action Plan Items:** all action plan items completed or in process of completion.
2. **Township Hall Plans:** We are waiting on mechanical, plumbing, and electrical permits from the state. The cement pad has been poured in the back. The garage floor is going to be refinished with a non-slip coat.

#### **NEW BUSINESS:**

1. **Poverty Exemption Notice: Resolution # 12172025, Motion** by Todd Humphrey, **seconded by** Linda Cudney for the Poverty Exemption. **Roll Call Vote:** 5 Ayes, 0 Nays. Resolution passed.

2. **County Contractual Service Agreement & SET Summer Collection: Motion** by Amy Herrst, **seconded** by Abe Canfield to approve County Contractual Service Agreement & SET Summer Collection. **AIF**

**CORRESPONDENCE:** *See attached*

**BOARD MEMBER COMMENTS:**

**Amy:** Is the village hall expanding? Dave said they are installing a new septic tank in the space they have cleared next to the hall.

**PUBLIC COMMENTS:**

**Mark:** The new Christmas lights in the village are bright and beautiful!

**ADJOURNMENT:** **Motion** by Abe Canfield, **supported by** Todd Humphrey **AIF**

**TIME: 8:15 PM**

Next Board Meeting scheduled for January 21, 2026 at 7 PM

Minutes taken by Amy Herrst -Cleon Township Clerk

**BOARD MEMBER ACTION PLAN:**

**Joe:** Will communicate with Fred Campbell/Jamie Milarch about the status of the new construction and the completion date.

**Amy:** Will schedule the fire policy meeting once we get into our new facility.

**Linda:** Will be the liaison between USDA and the township board.

**Mark(fire):** Will schedule a meeting with Brad Kluczynski for an asset management evaluation when he is able to meet including Linda Cudney as well.

Will work on completing the Pierce Dash truck that needs go in for repairs.