

**CLEON TOWNSHIP BOARD MEETING
DATE MARCH 12, 2025**

CALL TO ORDER: Supervisor, Joe Carpenter called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Joe Carpenter-Supervisor, Amy Herrst-Clerk, Linda Cudney -Treasurer, Todd Humphrey-Trustee, Abe Canfield-Trustee

GUESTS and /or VISITORS: Fred Campbell, Jamie Milarch, Dave Myers, Mark Varner, Evelyn Hawkins, Earl Whitkop, Mark Griner, Ruth Griner.

Fred Campbell: Draw #9 on 12/11/24 was denied by USDA due to prevailing wage act requirements; We were told now at draw #9 that we need to do weekly wage reports that include prevailing wage none have been required this far; No USDA coordination checking these items or making us aware they were needed but now we can not use the grant money unless they are done; We still have about \$150,000 left to get from USDA on the grant, mostly retention. Is the township liable for this or USDA? Fred will schedule a meeting with the township board, USDA, bond council, architect, and contractor to go over the situation, ASAP.

Dave Myers: Park project update, we have a feasibility study needed, quote is for \$12,200 plus \$500 for the EGLE permit. Dave Myers will finance this study. He needs to know how to pay it? To the township or on his own? Linda will contact MTA and ask about the legality of the situation due to the fact the properties are owned by 5 different entities that make up a roughly 20-acre parcel set for the "Nature Park." The township, the village, the legion, MR products and Aaron O'Shea. Once we get the study completed and a green light, we can move forward with how the properties will be joined legally.

Mark Varner: Contesting his fire invoice. He stated his claim and after coming to a decision the board has approved to reduce the amount to \$250 due. **Motion** by Todd Humphrey, **seconded** by Abe Canfield to approve a reduced invoice for fire service of \$250. **Roll Call Vote:** 5 Ayes, 0 Nays.

PUBLIC COMMENT: None

SET / AMEND THE AGENDA: Motion by Amy Herrst, supported by Linda Cudney to set the agenda. AIF

CONSENT AGENDA: **Motion** by Tod Humphrey, **seconded** by Abe Canfield to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

Jan 8, 2025 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS: *See attached for Bills*

BOARD MEMBER REPORTS:

A. TRUSTEES

Todd Humphrey: Nothing to report

Abe Canfield: Nothing to report

B. TREASURER: March 26th is the 1st MTA meeting of the year @ Marilla. April 1st IRS mileage reimbursement will go up to .70/mile.

C. CLERK: We have drawn up the fire contract for Springdale Township. We will sign ours and then send the contract and invoice to them to sign.

D. SUPERVISOR: Nothing to report

E. ZONING: Nothing to report

F: PLANNING: They are reviewing the wind/solar power ordinance situation that is changing at the state level. Also, the Master plan review and updates.

G: MRCM: The plow truck involved with the deadly car accident on March 4th on Faylor Rd was impounded for inspection and will be released soon. They are also starting the spring cleanup of roadways and blading in areas. Lefew bridge project is still on course to continue as planned. Read Rd gravel pit will be opening back up and permits will need to be updated as needed. The Rd commission will be starting the 4-10 shifts March 31st-Nov 5th.

H: FIRE DEPARTMENT: *See attached report*

Revenue Sharing grant applications are done and need to taken to the county. #1 is for 36,000 for SCBA air packs and cylinders, #2 is for \$9000 for needed fire truck upgrades, #3 is \$6,000 for new facility needs/fire hose accessories and possible AEDS. Those are due by Marh 14th. Power issues with the generator are fixed with Consumers. B&Z Well will come out soon to fit the adaptor they have been paid to complete. We need to consider the charges for service in our cost recovery ordinance at the next fire meeting.

UNFINISHED BUSINESS:

1. **Board Member Action Plan Items:** all action plan items completed or in process of completion.
2. **Township Hall Plans:** Insulation issues are being addressed and fixed. Water can be turned on soon. Mark has arranged help moving the fire side of things to the new building when time comes. Blarney Castle will need to come out to move the propane tank also.

NEW BUSINESS:

1. **Approval of payment for new hall project: Change Order #3** motioned by Todd Humphrey, supported by Joe Carpenter to approve in the amount of \$30,940. **Roll Call Vote:** 5 Ayes, 0 Nays.

2. **Resolution to adopt the FY 2024-2025 Budget: #03122025; see attached**
3. **Adoption of Salary Resolutions for the Supervisor, Clerk and Treasurer; see attached**
4. **Meeting Dates for Township Board and Planning Commission established; see attached.** The Cleon Township Board has changed its meeting days to the third Wednesday of each month at 7pm. **Motion** by Joe Carpenter, **seconded** by Todd Humphrey to meeting dates for the Cleon Township Board and **Motion** by Linda Cudney, **seconded** by Joe Carpenter to meeting dates for the Planning Commission. AIF
5. **Adoption of resolution to utilize financial institutions and invest public funds. #03-12-2025-2**
6. **Budget Adjustments Motion** by Linda Cudney, **seconded** by Todd Humphrey to allow Clerk Herrst to make budget adjustments by current fiscal year end. **Roll Call Ayes 5 Nays 0.**

CORRESPONDENCE: *See Attached;* include: Colleen Mysliwiec letter to the supervisor, MTA dues and calendar, Par Plan board elections and BVL monthly report.

BOARD MEMBER COMMENTS: **Abe:** Evelyn shared with Abe that the Currie's will need some help to complete chores as they are going to take a vacation to grieve from their terrible loss.

Todd: A tragic accident occurred on March 4th and the life of Jessie Currie was taken much too soon. Condolences to the Currie family as they find time to heal.

Linda: Serve Pro came in to ask about cleaning the building before we move in. They also offered to tag our gas and water connections for free.

Amy: The Par Plan water sensors came in and were given to Mark.

Joe: We need to address our cleaning procedures for the new building and possibly after we move out of the old building.

All: HAPPY BIRTHDAY MARK!

PUBLIC COMMENTS: **Ruth:** Wants to commend the hard-working fire department.

ADJOURNMENT: **Motion** by Todd Humphrey, **supported by** Abe Canfield AIF

TIME: 9:15 PM

Next Board Meeting scheduled for April 16, 2025 at 7 PM

Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Joe: Will communicate weekly with Jamie Milarch and Fred Campbell about the status of the new construction. He will report back to the board at regular meetings.

Amy: Will schedule the fire policy meeting for some time in March.

Linda: Will continue to be the liaison for the new Fire Station/ Township offices.

Will schedule a meeting with Brad Kluczynski for an asset management evaluation.
Will email MTA about park project feasibility study.

DRAFT