



**Friends of SMARTrails
Board Meeting Minutes
Monday, March 13, 2023
Kaleva Community Center
6:00 PM**

Board Members Present: Karen Kolk, Vice-president; Linda Cudney, Secretary; Jacque Erdman, Treasurer; Claire Richard, Zachary Pawlowski.

Board Members Absent: Elaine Gibbs, Rob Carson, Dave Myers..

Guests: Mark Coe, Wayne Beldo.

- I. **Call to Order** The meeting was called to order at 6:05 P.M. by Karen Kolk, vice president.
- II. **Consent Agenda** It was motioned and supported to accept the consent agenda. AIF. Motion carried.
 1. **February 13, 2023 Board Minutes**
Motioned by Jacque Erdman, seconded by Claire Richard to accept the minutes from the February 13, 2023 meeting. AIF. Motion Carried.
 2. **Treasurers Report and Payment of Bills**
Jacque Erdman presented a financial report, which shows some paypal transactions, one being a charge for \$33.54 on February 13, 2023. Also, one recurring bill monthly to Pro Web Marketing for \$25.00. Linda motioned to accept the Treasurers report and payment of bills, Zach seconded it. AIF.
Jacque passed out a budget form with income and expenses for 2023. Total suggested income of \$16,022.00 and total suggested expenses of \$16,022.00. Included in this is the approximate \$4,300.00 request to the Manistee County Community Foundation for staging area over by Chief. Motioned by Linda, seconded by Claire to accept the proposed budget for the 2023 year. AIF.
- III. **New Business**
 1. **Memorandum of Understanding between TARP, FBVT and SMART.**
Looking over the MOU that Rob drafted, it was agreed to allow Rob to sign and send it on to Charles Kraus and Jed Maker. Motioned by Jacque, seconded by Linda to have Rob to sign and send on. AIF.
 2. **Approval of Letter of Support to FBVT.**
Motioned by Jacque, seconded by Claire to send letter of support to the Friends of Betsie Valley Trail for their application for a SPARK grant. AIF.
 3. **Summer Festivals.**
Linda passed out a list of summer festivals and a couple more were added. Discussion

included getting a nicer display board, a table, an EZ Up tent. Linda will check with Dave about the rack cards, as we may need more of them for this year, with our new logo. Dave is storing the stuff right now. Mark Coe, from the Snowbirds offered the clubhouse if we need a place to store. Regarding National Trails Day on June 3, it was decided to check with TARP and see if they might want to coordinate with us in Thompsonville, as the new trail will be going in from Thompsonville to Copemish this year. If not, Jacque will check with Northern Natural again.

4. 2023 Budget for Friends of SMARTrails

This was covered under the Treasurers report.

IV. Old Business

1. Update of Website

Rob is waiting on a response from Google Non Profit. Jacque has mailed the change of address. Zach is working on a quarterly newsletter to go out soon. Claire worked on a survey to put on the website, which was looked at. The survey could be passed out at the summer festivals to anyone who would want to fill them out.

2. EDA Update

Rob is not in attendance, but sent an email on the update. Final design does not occur until an engineering firm is hired and they perform an analysis of what is needed. March 10th is RFP due date. Proposals will be reviewed with the DNR and Networks Northwest. A construction bid RFP will be developed and contracts drafted and approved by EDA. Construction hopefully initiated by late summer.

3. Strategic Plan Update

Maybe we can have Tamara come one more time to help us update our strategic plan. (It was stated that she was supposed to come in January).?

V. Other Business

1. Recreation Commission Update. Wayne Beldo and Linda spoke on the County Recreation Commission. There still is a vacancy for the spot Erin Secord held, who moved to Marquette.

2. Bylaws

Linda was looking through the bylaws on quorums and annual meetings came up. In looking at older minutes in June of 2021, Jacque and Rob were nominated to serve a 2 year term and ending at the annual meeting in 2023. So possibly scheduling an annual meeting a half hour early in June of 2023.

3. Wayne Beldo informed the Board that the Village of Kaleva is submitting a grant to put in a staging area for bicycles, etc. over by the Village Park.

4. Another board member may be needed on the SMARTrails Board. Mark Coe was asked if he would like to be on the SMARTrails board and he commented that he comes anyway. Jacque made a motion to nominate Mark to the SMARTrails Board. Linda seconded the motion, AIF. Welcome Mark.

5. There was discussion on getting letterhead, stationary, cards, and envelopes with our logo. We will look into it.

6. There was some discussion to ask Rob if there was a better night for him to attend our meetings than a Monday. He is such an important part of SMARTrails, we miss not having him at the meetings.

VI. Comments/Correspondence

Linda sent Rusty Fish a thank you card for their very generous donation and also a thank you card to Charles Kraus from TARP. Made up a couple of extra cards in case we need to use them.

VII. Adjourn. Motioned and supported to adjourn at 7:20 P.M.

Next meeting will be Monday, April 10, 2023, at 9208 Kauko Street, Kaleva at 6:00 P.M.

Meeting minutes respectfully submitted by:

**Linda Cudney
Secretary
Friends of SMARTrails**

DRAFT

2023 Festival Dates

National Trails Day	June 3, 2023	Saturday
Spirit of the Woods Festival	June 17, 2023	Saturday
Thompsonville Summerfest	June 19, 2023	Monday
Manistee Forest Festival	June 29-30 July 1-2-3-4	Th-Fri-Sat-Sun-Mo-Tu
Bear Lake Days	July 7-9, 2023	Friday, Saturday, Sunday
Kaleva Heritage Days	July 15-16, 2023	Saturday & Sunday
Arcadia Days	July 21-22-23, 2023	Friday, Saturday, Sunday
Onkama Days	August 4-5-6-7, 2023	Friday, Sat., Sun, Mon
Copemish Days	August 4-5-6, 2023	Friday, Saturday, Sunday
Run The Pier	August 12, 2023	Saturday
Manistee County Fair	August 15-19, 2023	Tues, Wed, Thu, Fri, Sat
Minnehaha Brewhaha	September 2-3, 2023	Saturday
Big Bear Butt Cruise	August 26, 2023	Saturday
Brethren Days	September 2-3-4, 2023	Friday, Saturday, Sunday
Rusty Fish 100	October 14, 2023	Saturday
Victorian Festival?		