

**CLEON TOWNSHIP BOARD MEETING
DATE JANUARY 12, 2022**

CALL TO ORDER: Clerk, Amy Herrst called the meeting to order at 7:01 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Dave Myers-Supervisor (via speaker phone), Linda Cudney - Treasurer, Gary Porter-Trustee, Amy Herrst-Clerk, Abraham Canfield-Trustee

GUESTS and /or VISITORS: Chelsea Cooper, Collin Tate, Todd Humphrey, William Mathes, Ari Rennetti

PUBLIC COMMENT: Chelsea gave her report for the Manistee County Conservation District. *See attached reports.* She also noted the Household Hazardous Waste results are available for Cleon at [Household Hazardous Waste | Manistee Conservation District \(manisteecd2.org\)](http://Household Hazardous Waste | Manistee Conservation District (manisteecd2.org))

SET / AMEND THE AGENDA: **Motion** by Gary Porter, **seconded** by Abe Canfield to Set/Amend the Agenda. AIF

APPROVAL OF MINUTES:

Dec 7, 2021 Board Meeting minutes: **Motion** by Linda Cudney, **seconded** by Abe Canfield, to accept the meeting minutes. AIF

TREASURERS REPORT:

We received reimbursement for Nov 2021 election, State Revenue Sharing, 1 inurnment fee, interest and paid \$15,000 on our principal loan.

Motion by Gary Porter, **seconded** by Amy Herrst to approve treasurer's report. AIF

BUDGET AMENDMENT/PAYMENT OF BILLS:

Payment of bills: **Motion** by Gary Porter, **seconded** by Abe Canfield to accept the Payment of bills AIF. Budget amendments will be listed under new business quarterly financials.

BOARD MEMBER REPORTS:

A. TRUSTEES

Gary Porter: Nothing to report

Abe Canfield: Nothing to report

B. TREASURER: Feeding America Food Truck will be here on Jan 21st again. See attached stats for the food was served in 2021.

C. CLERK: We were asked by Great Lakes Collection to settle on an account for Cari Barker 2015. She owed \$450 and wants to settle for \$225. **Motion** by Linda Cudney, **seconded** by Amy Herrst, to accept the settlement. AIF

I would like to ask the board to dismiss 3 outstanding bills that were all under the \$400 threshold from 2020, 2 from 2021. **Motion by Gary Porter, seconded by Amy Herrst**, to dismiss the bills listed. **AIF**

Corrina from H&S will come on Wed Jan 19 to meet and finalize all of the W-2's
BOR members are all registered for required training on Feb 9th virtually.

Thompsonville Village is looking to sell their old tables and Michelle Tinoco wanted us to consider them if they are a good price. After feedback from the board, we decided to not invest in more heavy wooden tables. We will hopefully be able to purchase new accessible furniture with the new building.

D. SUPERVISOR: CEMETERY UPDATE: Dave will cover the labor cost of \$600 to Gene Issacson due to a miscommunication. The pump house did not get insulated yet but is still on the list to do.

Due to a possible conflict of interest, Dave will withhold from discussing or voting on any ordinance or township business regarding cannabis from here on out because he may potentially become an investor in the business. Dave will ask Barb if she would stand in as the spokesperson representing the township. If not, Todd will represent the planning commission.

E. ZONING: Barb not present but Todd stated 4 permits were reviewed last month.

F: PLANNING: *See attached meeting minutes.* They went over the sample ordinances that were reviewed and commented on by the lawyers. Mr. Mathes met with Barb also to give her sample ordinances from the area. The planning commission will meet monthly now to go over and adopt ordinances.

G: FIRE DEPARTMENT:

Cleon Township Fire Dept. monthly report: *See attached*

Fire Dept helped BVCC by bringing in Santa to a Christmas event and also to the Betsie Valley Elementary for all the students. Great exposure and so nice to see how happy all the kids were. 3 people started the fire academy Patty, Travis and Dylan. Mark will draft up a contract for Springdale Township. GT Mobile updated the door lock codes. As we look at the fire budget for next year, census from the firefighters is that they would like to move to an hourly pay vs per diam. Mark and Dave will sign the snowmobile contract for the 2022/2023 season. Mark did add his trailer to the insurance as well. **Motion by Linda Cudney, seconded by Amy Herrst**, to allow the snowmobile contract for 2022-2023. **AIF**

H: MRCM: There was a vote and Bob Riddell is continuing as the chair. They are working still on removing trees from high winds. 5 new seasonal drivers are deployed. The round about project is being pushed back to July. M55 bridge to finish construction April-June. They bought a new pick-up for \$40,000. Long time Manistee Sheriff Ed Haik passed away yesterday.

UNFINISHED BUSINESS:

1. **Board Member Action Plan Items:** All Complete
2. **Cannabis Ordinance Review:** As a board we are all in agreement to let the Planning Commission and Zoning Administrator take the lead with research and creation of the ordinances.
3. **Township Hall Plans: Short term:** Mark will just put in some 4x4's to support the snow fall and save us the money to put into the new hall. This will be done as soon as it can be. **Long term:** Linda contacted Corrina from H&S and her questions were:

How much is left to pay on loan? What is the Imhoff drive quote? Are any fire purchases planned? What is fund balance and GASB-34 policy? Usually 20%-40% of expenses is set for the minimum. Linda will try to set a meeting with Jennifer and USDA after Jan 23rd. Mark spoke with Fred Campbell and he is currently the architect for other fire buildings to be built. His advice was to change from a pre-engineered design to a mason restructure for the fire garage side and wood frame slab for the hall side. We should try to meet with Fred before USDA. We are no longer trying for the May election for millage but hoping for Aug election. Mark said that the design plan for the hall side is flexible and could incorporate the village office if need be.

4. **Website:** We looked over the home page design and layout and made comments. Amy will send those on to Mark.

NEW BUSINESS:

1. **Manistee Conservation District:** Update from Chelsea Cooper (see public comment section)
2. **Quarterly Financials** 3rd quarter review: We will make adjustment to the general fund next quarter end. For fire, Amy will move the \$1500 from contingency to the administrative line 206-337. **Motion by** Linda Cudney, **seconded by** Amy Herrst, to allow budget adjustment for fire fund. **AIF** Amy will print and include Cemetery, Debt and Road fund reviews next meeting.
3. **Resolution for 2022 Federal Poverty Motion by** Linda Cudney, **seconded by** Abe Canfield, to adopt the Federal Poverty guidelines for 2022. **AIF** Roll Call **5 Ayes 0 Nays**. Resolution #01122022 passed.
4. **Dates for Budget Workshops:** We will meet at 6:30 on Feb 9th prior to the board meeting to go over Fire budget. We will meet on Feb 23rd at 6:30 to go over General/Cemetery/Road /Debt. Amy will post these.

CORRESPONDENCE: See attached

PUBLIC COMMENTS:

BOARD MEMBER COMMENTS: Village of Copemish will need to regroup and fix the situation they had with the validity of the cannabis vote.

ADJOURNMENT: **Motion by** Gary Porter, **seconded by** Abe Canfield **AIF**

TIME: 8:29 PM

Next Board Meeting scheduled for February 9th, 2022 at 7 PM
Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Dave: Will help entrance fixes by Mark and insulate the cemetery pump house

Amy: Will move forward with website for the township and will post budget workshop meetings.

Linda: Will Contact USDA for an appointment and contact Corrina.

Gary:

Abe: