



MANISTEE COUNTY RECREATION COMMISSION

September 14, 2023
6:15 P.M.

Manistee County Board of Commissioner's Room
and via Zoom

MINUTES

Members Present: Wayne Beldo, Chair; Margaret Batzer, Vice Chair; Gary Schwaiger, Secretary; Devin Wegner; Eleanor DeYoung; Bob DeYoung; Tony Lamb

Members Absent: Linda Cudney; Robert Schulke; Jeff Lawrence;

Others Present: Kristyn Malkowski, Recording Secretary; Katie Mehl, Manistee County Zoning Administrator/Planner I

Mr. Beldo called the meeting to order at 6:15 PM, roll call was taken.

Approval of the September 14, 2023, special meeting agenda.

There was a motion by Ms. Batzer, supported by Mr. Schwaiger to approve the September 14, 2023, special meeting agenda. All in favor, motion carried.

Public Comment: There was no public comment.

New Business:

Ms. Mehl requested a motion to submit the grant application for an ADA-compliant bathroom facility and trailhead with parking area on behalf of the Village of Kaleva to Manistee County Community Foundation not to exceed the amount of \$78,100 (based on quote received from Fleis & Vandenbrink + 10% contingency) by the October 2nd, 2023, deadline.

There was a motion by Ms. Batzer, supported by Ms. Wegner, to submit the grant application as described above.

All in favor, motion carried.

Other Items: Ms. Mehl requested a motion and support for Mr. Beldo to sign an amended agreement between the Village of Kaleva and the Manistee County Recreation Commission. The

agreement allows the commission to submit the grant from the Manistee County Community Foundation. The date of the agreement was corrected to Sept. 18th, 2023. (Appendix A)

There was a motion by Ms. Batzer, supported by Mr. Schwaiger, to have Mr. Beldo sign the amended agreement as described above.

All in favor, motion carried.

Mr. Beldo adjourned the meeting at 6:25 PM. Next meeting will be on October 2, 2023.

Respectfully submitted,

Gary Schwaiger, Recreation Commission

Date

**AGREEMENT BETWEEN VILLAGE OF KALEVA AND MANISTEE COUNTY RECREATION COMMISSION FOR
GRANT APPLICATION**

This Agreement ("Agreement") is made and entered into on September 18, 2023, by and between:

Village of Kaleva, a municipal corporation located at 9208 Kauko Street, Kaleva MI 49645, referred to as the "Village," and

Manistee County Recreation Commission, located at 415 Third Street, Manistee MI 49660, referred to as the "County Commission."

Background:

The Village of Kaleva owns the property located at 14126 Nine Mile Road, Kaleva MI 49645, referred to as the "Village Property." The County Commission is interested in applying for a grant to fund planning activities related to the enhancement and development of the Village Property.

Agreement Terms:

1. **Grant Application:** The County Commission seeks the Village's consent to apply for a grant from the Manistee County Community Foundation to fund planning activities on the Village Property.
2. **Scope of Planning Activities:** The County Commission will prepare and submit a detailed proposal outlining the nature and scope of the planning activities to be conducted on the Village Property. The proposal will be submitted to the Village for review and approval before the grant application is finalized.
3. **Village Consent:** The Village agrees to provide written consent for the County Commission to apply for the grant on the Village Property for the purpose of planning activities.
4. **Collaborative Efforts:** The County Commission and the Village agree to collaborate in the preparation of the grant application, providing necessary information, documentation, and support to maximize the application's chances of success.
5. **Ownership of Planning Documents:** Any planning documents, reports, or materials generated as a result of the grant-funded planning activities shall remain the property of the Village. The Village may utilize these materials for future development initiatives.
6. **Legal and Regulatory Compliance:** All planning activities funded by the grant shall adhere to federal, state, and local laws, regulations, and codes.
7. **Grant Award and Implementation:** If the grant application is successful, the County Commission shall be responsible for managing the awarded funds and conducting the approved planning activities on the Village Property.
8. **Termination:** Either party may terminate this Agreement with written notice.
9. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan.

Signatures:

This Agreement is executed as of the date first above written.

For the Village of Kaleva:

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

For the Manistee County Recreation Commission:

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____