

**CLEON TOWNSHIP BOARD MEETING
DATE DECEMBER 11, 2024**

CALL TO ORDER: Clerk, Amy Herrst called the meeting to order at 7:00 p.m. at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Amy Herrst-Clerk, Linda Cudney -Treasurer, Todd Humphrey-Trustee. Absent: Abe Canfield-Trustee, Joe Carpenter-Supervisor

GUESTS and /or VISITORS:

Fred Campbell-JML, Corinna Hervey-H&S Companies, Ruth Griner, Mark Griner.

Corinna Hervey-H&S Companies: Delivered the hard copies of the audit and walked through it with the board.

Fred Campbell-JML: Electrical is still a problem with Consumers Energy. Fred will be reaching out to his connections to see how soon we can get them to the site. Fred presented pay app #9 for \$45,700 and Change Order pay app for \$27,500.

Motioned by Linda, supported by Todd to approve pay app #9 to USDA for \$45,700. **Roll Call: all ayes**

Motioned by Linda, supported by Todd to approve pay app of change order for \$27,500. **Roll Call: all ayes**

PUBLIC COMMENT: None

SET / AMEND THE AGENDA:

Motion by Linda Cudney, supported by Amy Herrst to set the agenda. AIF

CONSENT AGENDA: Motion by Amy Herrst, **seconded** by Linda Cudney to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

Nov 13, 2024 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS: *See attached for Bills*

BOARD MEMBER REPORTS:

A. TRUSTEES

Todd Humphrey: Nothing to report

Abe Canfield: Absent.

B. TREASURER: BOR meet on Dec 10 and had 3 changes on the agenda, see attached. Poverty Exemption Resolution will be next month. Cogent sent us a letter explaining the need to upgrade to Windows 11 on all computers. We are currently already using Windows 11 on all computers anyway. We have 6 CD's due in December. Fire (1) General (1) Road (2) and Cemetery (2). **Motion** by Todd Humphrey, **seconded** by Amy Herrst to approve Linda to make necessary changes to rollover CDS. **Roll Call: All Ayes**

C. CLERK: We are all registered for the MTA for new officials on Dec 19. Joe will be utilizing the online version. I have continued the research for an IT company to represent our township. I have a few that might need further investigation. Snow Mobile contract for 24-25 season needs to be confirmed and signed by Mark.

D. SUPERVISOR: Absent

E. ZONING: We have 1 new land use permit

F: PLANNING: Meeting cancelled next set for Feb 5 2025

G: MRCM: Rough week for the MCRC. Lost two employees so will need to hire more seasonal help. New proposed recycle center at road commission is being looked at and applied for through grants.

H: FIRE DEPARTMENT: See attached report

Dec 13 is the annual fire dinner at Nessen City School House 6:30pm. Springdale Fire contract will need to be evaluated and refigured for the next term.

UNFINISHED BUSINESS:

1. **Board Member Action Plan Items:** all action plan items completed or in process of completion.
2. **Cannabis Ordinance Review:** Planning received the final draft and will make one edit then public hearing will be set.
3. **Township Hall Plans:** Possibly move in date in January pending electric hookup.
Options for old Township Hall building: We are still working with Brad on a plan to move forward.
4. **Township Park Project:** No new updates
5. **Snowplow Bids:** **Motion** by Linda Cudney, **seconded** by Todd Humphrey to approve the contract with Milarch Landscaping for \$95 per plow for both properties. Next year we should get bids from several plow companies to stay competitive.
6. **Cost Recovery Fire:** TABLED until fire meeting or closer to the budget workshop.
7. **Review cemetery charges, hall rental fees and other items:** TABLED

NEW BUSINESS:

1. **Approval of payment for new hall project:** see above
2. **Poverty Exemption Resolution:** TABLED to next month.
3. **BOR Appointments:** All current members, Michelle Tinoco, Jerika Currie, Linda Easton, and alternate Dennis Easton will stay on and continue their term for the next year.

CORRESPONDENCE: See Attached

BOARD MEMBER COMMENTS: Our supervisor Joe Carpenter has suffered a personal health emergency and will not be able to join us in person for a couple months. In the meantime, clerk will appoint a chair to the meetings and correspond with him electronically.

PUBLIC COMMENTS: Mark spoke with the Thompsonville Fire Chief about starting a collaborative board to represent Manistee County for the MABAS response resources.

ADJOURNMENT: Motion by Linda Cudney, supported by Todd Humphrey AIF
TIME: 8:41 PM

Next Board Meeting scheduled for January 8, 2025 at 7 PM
Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Amy: Will organize a fire meeting with the board and fire officers in Jan/Feb.
Will continue working on getting bids for the IT in the new building.

Linda: Will continue to be the liaison between USDA and architect for the new Fire Station/
Township offices.

Will along with Mark, get Brad Kluczynski the above list of things needed for an asset management evaluation.