

**CLEON TOWNSHIP BOARD MEETING
DATE OCTOBER 11, 2023**

CALL TO ORDER: Supervisor, Dave Myers called the meeting to order at 7:02 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Dave Myers-Supervisor, Linda Cudney - Treasurer, Gary Porter-Trustee, Amy Herrst-Clerk
Excused Absent: Abraham Canfield-Trustee

GUESTS and /or VISITORS: Fred Campbell, Evelyn Hawkins

Fred Campbell: Updated the board on the where we are n the process of the new building. We are at the point of needing approval for our 1st app payment.

Motion by Amy Herrst, **seconded** by Gary Porter to approve the boards direction to notify the architect to place a stop on work after payment #1 until the loan from USDA has closed. Any work in addition to what is covered in payment #1 will be at contractors' own risk. **Roll Call: 4 Ayes, 0 Nays.**

Motion by Amy Herrst, **seconded** by Gary Porter to approve the payment to Milarch, Inc. in the amount of \$160,645 with the condition that a waiver of lien will signed by them before receiving the money. **Roll Call: 4 Ayes, 0 Nays.**

Eveyn Hawkins: Would like to request a copy of the planning commission minutes from Oct and Aug meetings. She is still very frustrated at how slowly the situation is being handled.

PUBLIC COMMENT:

SET / AMEND THE AGENDA: Amendments: Add Under New Business- #2 Snowplow Bids #3 Acentek #4 Cemetery Fall Cleanup #5 New Printers

Motion by Gary Porter, **seconded** Amy Herrst to Set/Amend the Agenda. AIF

CONSENT AGENDA: **Motion** by Gary Porter, **seconded** by Linda Cudney to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

September 13, 2023 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS:

BOARD MEMBER REPORTS:

A. TRUSTEES

Gary Porter:

Abe Canfield:

B. TREASURER:

C. CLERK: Elections and Prop 22-2 are in the works of being delegated by the county for the 9 days of early voting. We will be signing a county agreement for election services within the next week. Cleon will be responsible for 4.25% of the cost share based on our percentage of voters. Training to follow for election inspectors who will be working at the early voting sites.

As clerk, I request for the board to dismiss Robert Wiles's fire charge of \$750.00 due to the claimant being deceased at the accident. **Motion** by Amy Herrst, **seconded** by Linda Cudney to dismiss the charge.

Update on Travis Saunders and his certification is requested. Fire stated he will be trying to get into Manistee County program in early spring to complete the certification and to be compliant with the new laws.

D. SUPERVISOR:

E. ZONING:

F: PLANNING: Special Use permit was issued for the gravel pit. Lawyers returned the marijuana ordinance and a final sign off is the last step. Lawyers were also asked to draft a letter to Twisted Trails to revoke special use permits if the contract is not signed promptly. A letter from the Wallace's in conjunction with goings on at Twisted Trails have made it clear a site inspection is needed to address some ongoing issues. Mr. Cutler is working very closely with the planning commission about any changes to the new gravel pit.

G: MRCM: *See attached minutes*

H: FIRE DEPARTMENT: *See attached report.* Also, we may need to investigate possible actions of clean-up needed for structure fires.

UNFINISHED BUSINESS:

- 1. Board Member Action Plan Items:** all action plan items completed except for the follow-up on Valencourt Rd situation.
- 2. Cannabis Ordinance Review:** Received attorney's revisions and was fixed and sent back for a final approval.
- 3. Township Hall Plans:** *See above correspondence from Fred Campbell*
- 4. Township Park Project:** Next step is to proceed with a \$500 permit for possible development.

NEW BUSINESS:

- 1. 2nd Quarter Financials:** **Motion** by Linda Cudney **seconded** by Gary Porter to accept the 2nd quarter financials as is with some minor fixes in the calculations.
- 2. Snow Plow Bids:** Milarch's will be asked to bid on the snowplowing again for the 2023-2024 season.

3. **Acentek:** They will need to be let in the building on 10/17/2023 to upgrade the fiber connections.
4. **Cemetery:** Milarch's will do one last mow and winterize the water. Flags will be removed and trash bins will be put away for the winter.
5. **Printers:** The treasurer and clerk need two ne desktop printers due to the current ones being obsolete and no longer working efficiently. **Motion** by Gary Porter **seconded** by Dave Myers to purchase 2 new printers for \$350.00 total. AIF
Motion by Gary Porter **seconded** by Dave Myers to declare the 2 old printers' surplus property of the township. AIF

CORRESPONDENCE:

See Attached

BOARD MEMBER COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT: Motion by Gary Porter, **seconded** by Amy Herrst AIF
TIME: 8:45 PM

Next Board Meeting scheduled for November 8th, 2023 at 7 PM
Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Dave: Will follow up with property owners about the issue on Valencourt Rd and trees down. Possibly adding more signage as well.

Will contact Milarch's about the snow plow bid for the 2023-2024 season.

Will let Acentek into the building and stay for the duration on Oct 17 2023.

Will remove the trash barrels at the cemetery and conduct or convey to Milarch's any other winterizing needed to be done.

Amy: Will order new printers for the treasurer and clerk.

Linda: Will continue to be the liaison between USDA and architect for the new Fire Station/ Township offices.

Will remove the flags from the cemetery.