

**CLEON TOWNSHIP BOARD MEETING**  
**DATE August 14, 2024**

**CALL TO ORDER:** Supervisor, Dave Myers called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Board Members present: Dave Myers-Supervisor, Linda Cudney - Treasurer, Gary Porter-Trustee, Abraham Canfield-Trustee. Absent Amy Herrst-Clerk.

**GUESTS and /or VISITORS:**

**Fred Campbell**-Fred stated that he contacted Jennifer Wahr at USDA with the change orders and she thought he sent over 2 number 1 change orders, so okayed the amount of \$121,490.00, which was change order #2. Fred had the change order #1 for \$95,040.00, revised change order #2 for \$101,290.00 and change order #3 for \$71,300.00 for a total change order amount of \$267,630.00. (Change order #3 was added for extension of the bond; fire station plumbing inspector did not approve the drains in the fire station so part of the floor will have to be dug up to put in PVC; the use of ceramic tile in the bathrooms had to be removed; and shaft wall fire wall was required for separation of meeting room to offices). Added to Change #3 is Electrical Circuits for washer/dryer, transfer switch to new building, and extra Builders Risk Insurance.

**Change Order #3.** After much discussion, it **was motioned by Gary, supported by Abe** to approve Change order #3. RCV Dave yes, Abe, yes, Gary, yes, Linda yes. Amy absent.

**Draw #7** It was motioned by Abe, supported by Gary to approve pay app #7 to USDA for \$162,165.00, and pay \$92, 710.50 from the Township funds. RCV. Gary yes, Abe yes, Dave yes, Linda yes, Amy absent. Motion carried.

**Other comments:** Linda commented that with the change orders totaling \$267,630.00, that if she did not comment, that she was not doing due diligence as a treasurer. A few years ago, the Township Board passed a resolution to have a year's budget in reserve/ fund balance in case something happened to the millage not passing. With the amount of the change orders, the Fire Department will only have approximately half of the fund reserve and the Township will come very close. There are concerns about future change orders.

**Other Building Notes:** The building should be done in a few weeks. Jamie will be doing the site work, Mark contacted Acentek and Consumers, and suggested getting ahold of a propane supplier. Motioned by Linda, seconded by Abe to allow Mark to check on propane suppliers, new tank and cost for first fill. Mark also purchased a washer and dryer for a cost of \$62.00 from Menards. Mark is looking into submitting a grant to Par Plan for cameras. Amy had a Resolution of Support to the Par Plan.

Motioned by Gary, supported by Abe to seek a \$5,000.00 grant to the Par Plan for security cameras. AIF Motion carried.

**PUBLIC COMMENT: None**

**SET / AMEND THE AGENDA:**

**Corrections to Agenda to postpone #3 & #4 under new business)** Motion by Abe, supported by Gary to approve the consent agenda with correction. AIF Motion Carried.

**CONSENT AGENDA:** Motion by Gary, **seconded** by Abe to approve the Consent Agenda. AIF

**APPROVAL OF MINUTES:**

July 10, 2024 Board meeting minutes

**TREASURERS REPORT:** *See attached*

**BUDGET AMENDMENT/PAYMENT OF BILLS:**

**BOARD MEMBER REPORTS:**

**A. TRUSTEES**

**Gary Porter:** He has heard complaints about someone putting black tire marks on the road by the cemetery.

**Abe Canfield:** No Report

**B. TREASURER:** Thank you to the Township for allowing the Historical Society to use the Township Hall for the 5-K. Thank you to the fire dept for helping block off the road. Produce Bingo will be Friday August 23, 2024 at 11:00 AM, for seniors.

**C. CLERK:** Amy's written report stated Copemish Heritage Days was a success, elections went smoothly thanks to her great election inspectors. Cemetery update is that Lazaras is working on the data input and the finish is tentatively set for mid-October. Need an election commission meeting in October.

**D. SUPERVISOR:** American Legion is having a fish fry on September 6, 2024 from 5-7 PM. Improvements at the American Legion are coming along thanks to a grant they received. Dave would like to reimburse the fire dept for their help with fireworks for Copemish Days.

**E. ZONING:** No report

**F: PLANNING:** No report

**G: MRCM:** No report

**H: FIRE DEPARTMENT:** *See attached report*

September Revenue Sharing grants are coming up. Mark would like to apply for air packs, more PPE sets and new building improvements. Mark inquired about the Village doing a Halloween party again, and would like to enlist his help. New hire Alex Johnson would like to apply for Firefighter. He has FFI & FF 2, EMT and State Instructor.

Background check needs to be done by the supervisor. Pending his check, a motion to hire Alex on a 90 days probationary period has been made by Linda Cudney, supported by Abe. AIF

**UNFINISHED BUSINESS:**

1. **Board Member Action Plan Items:** all action plan items completed or in process of completion.
2. **Cannabis Ordinance Review:** Dave talked to the attorney and he is reviewing the ordinance and should be finished in August.
3. **Township Hall Plans:** *See above.*
4. **Township Park Project:** The Manistee County Conservation District may be able to help with a feasibility study, although the beavers are recreating Copemish Lake.

**NEW BUSINESS:**

1. **Approval of payment for new hall project:** Draw #7 *see above.*
2. **Options regarding the current Township Hall:** Brad Kluczynski, new manager for the Manistee County Road Commission has done “Asset management” and in talking to him, he will try and help us on our building.
3. **Cost Recovery Ordinance:** Postponed.
4. **Review cemetery charges, hall rental fees and other items:** Postponed
5. **Complete Streets Resolution:** In order for MDOT to approve any proposed trails, bike paths development, a municipality must have a Complete Streets Resolution. Linda is working on it and will have the resolution for the next meeting. The Village of Copemish must have one too.

**CORRESPONDENCE:**

*See Attached*

**BOARD MEMBER COMMENTS:** None

**PUBLIC COMMENTS:** None

**ADJOURNMENT:** Motion by Gary Porter, supported by Dave Myers AIF

**TIME: 8:27 PM**

Next Board Meeting scheduled for September 11, 2024 at 7 PM

Minutes taken by Amy Herrst -Cleon Township Clerk

**BOARD MEMBER ACTION PLAN:**

**Dave:** Will follow up with the application for park with Manistee County Conservation District

**Amy:**

**Linda:** Will continue to be the liaison between USDA and architect for the new Fire Station/  
Township offices.  
Will have the Complete Streets Resolution by September meeting.

Meeting minutes submitted by Linda Cudney, in the absence of Amy Herrst.

DRAFT